



BRAMUN2026

Brazil Model United Nations

BRAMUN Expectations: Directors and Chaperones

Brazil Model United Nations (BRAMUN) is open to schools willing to adhere to the conference expectations. Each year, approximately four hundred students from over twenty schools participate in this simulation. All participants have the right to learn, socialize, and enjoy the conference in a safe and respectful environment.

To ensure this, BRAMUN has established a Code of Conduct that applies to all delegates, directors, chaperones, and parents. Each participating school is responsible for ensuring that all members of their delegation understand and agree to these expectations prior to attending the conference.

Directors and chaperones play a key role in guiding and supervising students. Their conduct and leadership help create a positive experience for all participants.

Expectations for Directors and Chaperones

Prior to the Conference

Directors are responsible for ensuring that their delegation is prepared and informed.

Directors must:

- Prepare students for the conference, including knowledge of parliamentary procedure, committee conduct, position papers, resolutions, conference requirements, and dress code.
- Respect all deadlines for registration forms and payment of conference fees.
- Review the BRAMUN Code of Conduct with students and collect signed copies including parental signatures.
- Scan and submit the signed Code of Conduct forms for each student to the BRAMUN Lead Academic Organizer.

During the Conference

Directors and chaperones share responsibility for supervising students and ensuring a safe and productive conference.

They must:

- Ensure students attend all sessions on time, remain where they should be during the conference, and return to their rooms before curfew.
- Encourage active participation and reinforce the BRAMUN Code of Conduct.
- Ensure that at least one director or chaperone from their school is circulating between committees at all times while sessions are in progress.
- Attend all Directors' Meetings (at least one director per school must attend and communicate updates to their delegation).
- Supervise students at all times during the conference, including breaks and outside activities such as the BRAMUN Cup. The Academic Leader will assign adults responsible for supervision during these activities that will be shared during the first Director's meeting.
- Ensure their students' bracelets clearly display the school name or acronym.
- Maintain an appropriate ratio of supervision. BRAMUN recommends **at least one chaperone for every ten students**, with a rotation system among supervisors when possible.
- Enforce safety rules, including the policy prohibiting students from entering the ocean when warning flags (red or yellow) indicate unsafe conditions.
- Address misconduct when necessary. Directors and chaperones may reprimand students violating the Code of Conduct but must report incidents to the student's director.

If a student from another school requires medical attention, the student must be transferred to a director or chaperone from their own school. Directors and chaperones may not administer medication or take responsibility for students from other delegations.

Disciplinary Procedures

Minor Violations

- Chairs and/or the Secretariat will speak with the student to address the issue.
- If the issue persists, the student will receive a written strike, and their director will be informed.
- After **three strikes**, a Disciplinary Committee will be convened.

Major Violations

Major violations will result in the **immediate formation of a Disciplinary Committee** without the three-strike process.

Disciplinary Committee

The committee will be convened by the BRAMUN Director and composed of lead interviewers and the director.

The committee will:

- Review all facts regarding the violation.
- Hear the student's account of the situation.
- Deliberate and reach a decision by vote. The BRAMUN Director will break any tie.
- Directors and chaperones must abide by the committee's decision.

Procedures for Students Sent Home

If a student must be sent home:

- The student's MUN Director will inform the school administration.
- The student's parents or guardians will be contacted and informed of the situation.
- The student must be accompanied by a chaperone or designated adult to the airport or bus station and throughout the trip home.
- Parents or guardians will be responsible for meeting the student upon arrival.
- All travel and related costs will be the responsibility of the student's family.
- The BRAMUN Director will provide a written summary of the violation and disciplinary decision to all relevant parties.

SIGNATURES

The undersigned has received, read, and understands the BRAMUN Code of Conduct.

Director/Chaperone's Name

Role (Director or Chaperone)

Signature

Date